"Aspire" - Team Leader
Apprenticeship

Level: 3
Duration: 15-18 months
Cost: £5K (£250 non-levy)

Who is it for?

A team leader is a first line management role, with operational/project responsibilities or responsibility for managing a team to deliver a clearly defined outcome. They provide direction, instructions and guidance to ensure the achievement of set goals. Key responsibilities are likely to include supporting, managing and developing team members, managing projects, planning and monitoring workloads and resources, delivering operational plans, resolving problems, and building relationships internally and externally.

What are the ESFA entry requirements?

- Lived in the UK for at least 3 years
- Commitment to doing 6 hours off-the-job-training every week
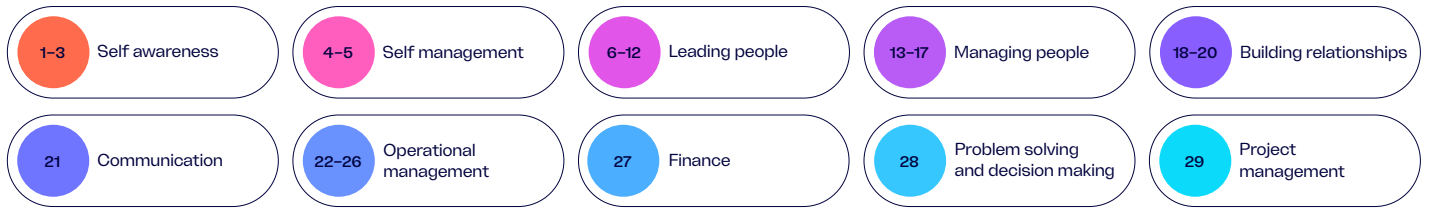
What are the benefits for participants?

- Apprenticeship qualification
- CMI Certificate and Aicura Diploma
- CMI Chartered Manager Foundation status
- CMI membership
- TOTUM student card

How is the programme delivered?

- Webinars every four weeks, facilitated by industry experts
- Online learning via a branded learning platform
- Reflective assessment and 1-2-1 coaching
- Diagnostic tools and psychometrics (e.g. DISC)

What does the programme cover?

The programme covers our C30 framework - the 30 capabilities a manager or leader requires to be effective.

1-3 Self awareness	**4-5** Self management
6-12 Leading people	**13-17** Managing people
18-20 Building relationships	**21** Communication
22-26 Operational management	**27** Finance
28 Problem solving and decision making	**29** Project management

1 Sa Self awareness	**2 Ei** Emotional intelligence	**3 Ls** Learning and behaviour styles	**4 Pp** Planning workload, time and prioritisation	**5 Pd** Personal development	**6 Le** Leadership	**7 Lt** Leading teams	**8 Mo** Motivation	**9 Cm** Coaching and mentoring	**10 Oc** Organisational culture
11 Og Organisational governance	**12 Di** Diversity and inclusion	**13 Pt** High performing teams	**14 Mt** Managing multiple teams	**15 Pm** Performance and talent management	**16 De** Delegation and empowerment	**17 Re** Recruitment and human resources	**18 Sm** Stakeholder, customer and partner management	**19 Cb** Collaboration and sharing best practice	**20 Cn** Conflict, negotiation and influencing
21 Co Communication	**22 Si** Strategy and innovation	**23 Om** Operational management	**24 Bi** Business improvement	**25 Ch** Change management	**26 Op** Organisational performance management	**27 Fi** Finance	**28 Ps** Problem solving and decision making	**29 Pr** Project management	**30 Os** * Organisational specific

Aicura C30

How is the programme assessed?

Participants will have to go through a series of assessments at the end of the programme. This is known as the End Point Assessment (EPA) which includes:

- Presentation with questions and answers (50%); and
- Professional Discussion underpinned by a portfolio of evidence (50%).

The EPA pass mark is 50%, and participants can be awarded a Distinction (70%+). Additional assessments are required for CMI qualification.

Why us?

- Specialist leadership and management development agency
- World-class trainers and track-record, with a passion for service
- Innovative branded learning platform with gamification and recognition
- 370+ leadership and management eModules built for the programme