

# “Master”- Operations/Departmental Manager Apprenticeship

Level: 5

Duration: 18-24 months

Cost: £7K (£350 non-levy)

## Who is it for?

An operations/departmental manager is someone who manages teams and/or projects, and achieving operational or departmental goals and objectives, as part of the delivery of the organisations strategy. They are accountable to a more senior manager or business owner. Key responsibilities may include creating and delivering operational plans, managing projects, leading and managing teams, managing change, financial and resource management, coaching and mentoring, and talent management.

## What are the ESFA entry requirements?

- Lived in the UK for at least 3 years
- Hold or be willing to complete Level 2 Functional Skills in Mathematics and English
- Commitment to doing 6 hours off-the-job-training every week

## What are the benefits for participants?

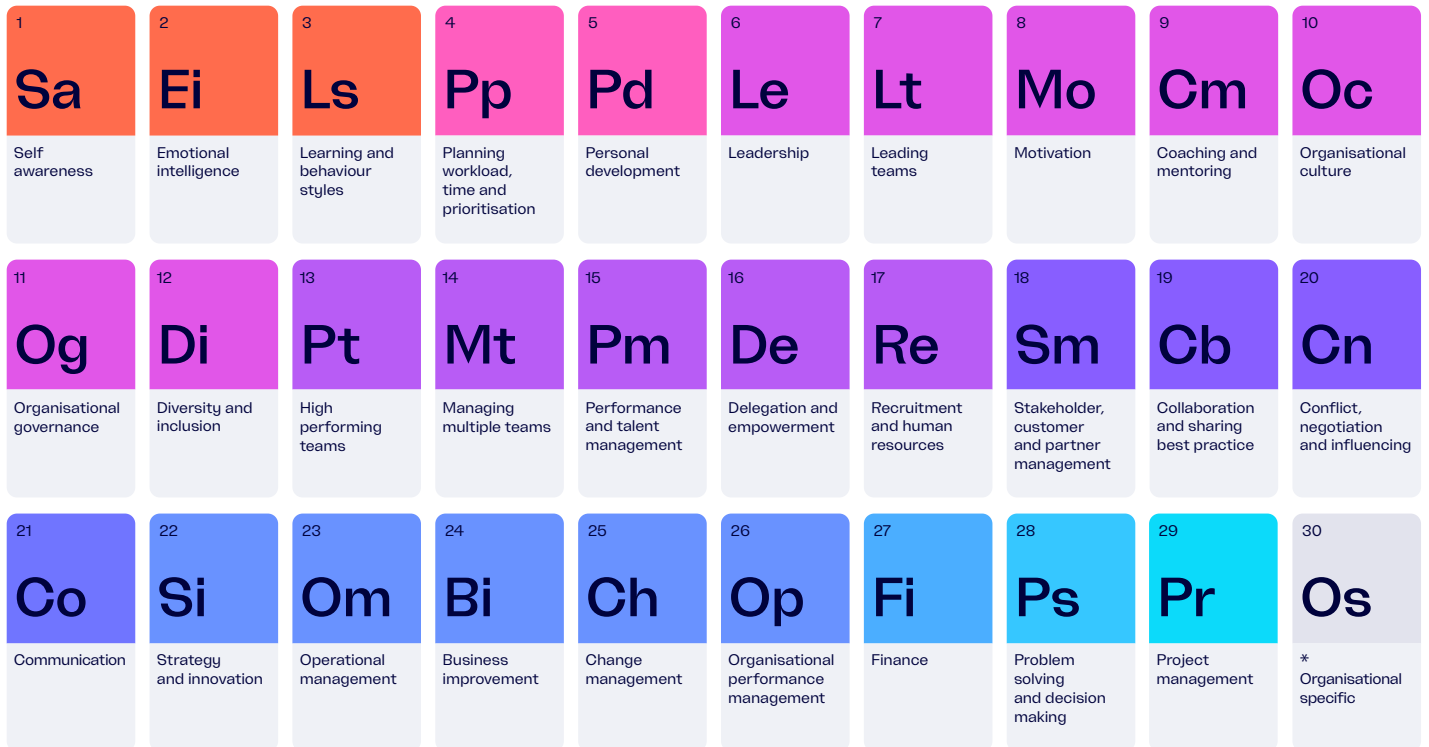
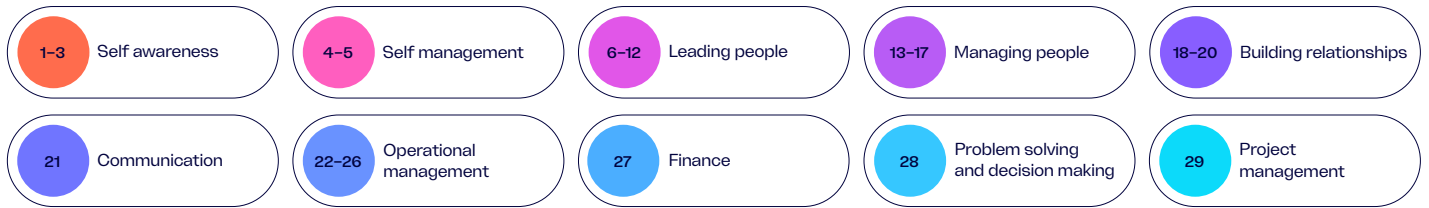
- Apprenticeship qualification
- CMI Certificate and Accipio Diploma
- CMI Chartered Manager status
- CMI membership
- TOTUM student card

## How is the programme delivered?

- Webinars every four weeks, facilitated by industry experts
- Online learning via a branded learning platform
- Reflective assessment and 1-2-1 coaching
- Diagnostic tools and psychometrics (e.g. DISC)

## What does the programme cover?

The programme covers our C30 framework - the 30 capabilities a manager or leader requires to be effective.



# Accipio C30

## How is the programme assessed?

Participants will have to go through a series of assessments at the end of the programme. This is known as the End Point Assessment (EPA) which includes:

- Professional Discussion underpinned by a portfolio of evidence (50%); and
- Project Proposal, presentation and questioning (50%).

The EPA pass mark is 50%, and participants can be awarded a Distinction (70%+). Additional assessments are required for CMI qualification.

## Why us?

- Specialist leadership and management development agency
- World-class trainers and track-record, with a passion for service
- Innovative branded learning platform with gamification and recognition
- 370+ leadership and management eModules built for the programme